



Moving all your accounts to First Federal Savings Bank has never been easier! Simply refer to the following guide to make your switch easy and convenient. For assistance, please contact any of our team members at any of our convenient locations. We're here to help every step of the way!

To close an account and transfer any remaining funds, you will need:

- Recent bank statement with your old account number(s)
- First Federal Savings Bank account number(s)
- First Federal Savings Bank routing number: 274970380
- Form #1 – Account Closing Notification (provided by First Federal Savings Bank)
- Follow up to ensure all checks have cleared on your old account
- Double check maturity dates if transferring a Certificate of Deposit in order to avoid possible penalties

To change your payroll or direct deposit, you will need:

- Recent bank statement with your old account number(s)
- First Federal Savings Bank account number(s)
- First Federal Savings Bank routing number: 274970380
- Form # 2 – Direct Deposit Request (provided by First Federal Savings Bank)

To change your Social Security Direct Deposit, you will need:

- First Federal Savings Bank account number(s)
- First Federal Savings Bank routing number 274970380

- Visit <http://www.ssa.gov/deposit/howtosign.htm> or call 1-800-772-1213 to change your direct deposit

To change your automatic payment or withdrawal, you will need:

- Recent statement from vendor
- First Federal Savings Bank account number(s)
- First Federal Savings Bank routing number: 274970380
- Form #3 – Automatic Payment Request (provided by First Federal Savings Bank)
- You will need to complete a separate form for each vendor that debits money from your account

To move your online payments and/or set up First Federal Savings Bank Bill Payment, you will need:

- Recent statements from vendors
- Register at www.firstfedindiana.com
- Form #4 – First Federal Savings Bank Bill Payment Checklist (provided by First Federal Savings Bank)

To discuss transferring an existing loan, you will need:

- Recent loan statement with loan account number and balance remaining
- Form #5 – Loan Transfer Worksheet (provided by First Federal Savings Bank)

To transfer a 401k or other retirement account, you will need:

- Recent account statement
- Contact information for your employer or former employer
- First Federal Savings Bank account number(s)



Form # 1 – Account Closing Notification

Please accept this letter as authorization to close my account(s) with your institution. Please close the account(s) listed below.

To:

Bank Name _____ Bank Address _____
Bank City _____ Bank State, Zip _____
Account Number _____

Checking Savings Money Market Immediately/at Maturity Other

Account Number _____

Checking Savings Money Market Immediately/at Maturity Other

Account Number _____

Checking Savings Money Market Immediately/at Maturity Other

Account Number _____

Checking Savings Money Market Immediately/at Maturity Other

Please send any remaining funds in the accounts listed to the following address: First Federal Savings Bank, 648 North Jefferson Street, Huntington, IN 46750

Deposit Instructions:

Deposit entire amount to checking account number: _____ or

Deposit \$ _____ to savings account number: _____ and

the remainder to checking account number: _____

From:

Name _____ Address _____ City _____

State, Zip _____ Telephone Number _____ Social Security Number _____

I authorize:

The listed entity to close the account(s) listed here.

The transfer of my funds to my First Federal Savings Bank checking and/or savings account(s) as indicated.

First Federal Savings Bank to credit deposits to my account(s) as specified.

Signature: _____ Date: _____

648 N. Jefferson St.
Huntington, IN 46750
260-356-3311

1240 S. Jefferson St.
Huntington, IN 46750
260-356-5633

100 Frontage Rd.
Huntington, IN 46750
260-358-4680

402 E. Center St.
Warsaw, IN 46580
574-269-3331

5317 S. Bend Dr.
Fort Wayne, IN 46804
260-436-2100

10316 Maysville Rd.
Fort Wayne, IN 46835
260-245-0543



Form # 2 – Direct Deposit Request

Please accept this letter as notification that I have established a new checking and/or savings account at First Federal Savings Bank. I would like my paycheck to be automatically deposited to my First Federal Savings Bank account according to the instructions below.

To: Payroll Department

Employer/Company Name: _____
From: _____
Social Security #: _____

Subject: Payroll Direct Deposit

Date: _____

- Establish Direct Deposit
Change my existing Direct Deposit

Deposit Instructions:

Deposit entire amount to checking account number: _____ or
Deposit \$ _____ to savings account number: _____ and
the remainder to checking account number: _____

First Federal Savings Bank Routing Number: 274970380

I authorize:

The listed employer/company to establish/change deposits of my funds to my First Federal Savings Bank checking or savings account.

First Federal Savings Bank to credit deposits to my account(s).

This authorization to remain in effect until I send written notice of the change or cancellation.

Signature: _____ Date: _____



Form # 3 – Automatic Payment Request

Please accept this letter as notification that I have established a new checking and/or savings account at First Federal Savings Bank. I would like the following payment to be automatically debited from the First Federal Savings Bank.

Establish Automatic Payment

Change my existing Automatic Payment

Automatic Payment Information:

Company Name: _____

Company Account #: _____

Payment Account: \$ _____

Personal Information:

Name: _____

Mailing Address: _____

City: _____

State: _____ Zip: _____ Daytime Phone Number: _____

Bank Account Information:

Account Type:

Checking Savings Money Market

First Federal Savings Bank Account #: _____

Signature: _____ Date: _____

First Federal Savings Bank Routing Number: 274970380

I authorize:

The company listed to initiate withdrawal of my funds from the above First Federal Savings Bank account.

First Federal Savings Bank to debit funds from my account.

This authorization to remain in effect until I send written notice of change or cancellation.

Signature: _____ Date: _____



Form # 4 – Bill Payment Checklist

We've made it easy to move all your online payments to Bill Payment! Just use this helpful checklist to remember all the online payments you currently have. If you don't already have online payments set up to any of the vendors below, now is the time to do so! Bill Payment is a powerful tool for managing monthly payments. Sign up now at www.firstfedindiana.com.

Mortgage/Rent

Cable TV

Home/Renter's Insurance

Auto Club (AAA, Onstar, etc.)

Auto Loan/Lease

Memberships (Health Club, Magazines, etc.)

Auto Insurance

Credit Card

Health/Life Insurance

Department Store Credit Card

Electricity/Gas Company

Loans (Personal, Student, HELOC, etc.)

Water

Transportation/Parking

Oil Company

Savings/Investments/Annuity Payments

Home/Cellular Phone

Other _____

Long Distance

Other _____



Form # 5 – Loan Transfer Worksheet

Use this worksheet to list all of your current loans*. For assistance and to complete the loan application process, please contact a First Federal Savings Bank loan officer at any of our convenient locations.

1. _____
Name of Financial Institution

Type of Loan

Loan Account Number

Balance Remaining

3. _____
Name of Financial Institution

Type of Loan

Loan Account Number

Balance Remaining

2. _____
Name of Financial Institution

Type of Loan

Loan Account Number

Balance Remaining

4. _____
Name of Financial Institution

Type of Loan

Loan Account Number

Balance Remaining

*Subject to credit approval. This worksheet does not take the place of a First Federal Savings Bank loan application. Please contact a First Federal loan officer to apply for a loan.

648 N. Jefferson St.
Huntington, IN 46750
260-356-3311

1240 S. Jefferson St.
Huntington, IN 46750
260-356-5633

100 Frontage Rd.
Huntington, IN 46750
260-358-4680

402 E. Center St.
Warsaw, IN 46580
574-269-3331

5317 S. Bend Dr.
Fort Wayne, IN 46804
260-436-2100

10316 Maysville Rd.
Fort Wayne, IN 46835
260-245-0543